

Development Authority of Crawford County
Thursday, December 1, 2022
Development Authority of Crawford County, Conference Room
1011 Hwy 341 N., Roberta, GA 31078.

MEMBERS PRESENT:

Broadus Williams
Diane Griffin
Richard Murphy
Thomas Collins
Adriane Romeo
Dennis Kelly
Tisa Horton
Crystal Golden

MEMBERS ABSENT:

Jay Andrews
John Thomas
Martha McAfee

OTHERS PRESENT:

Jake Watson
Jackie McCown`
Casey Moore

Call to Order:

Chairman Richard Murphy called the Development Authority of Crawford County meeting to order at 6:00pm.

Pledge of Allegiance:

Invocation:

Given by Broadus Williams

Order of Business:

Approval of Agenda:

Chairman Richard Murphy called for a motion to approve the agenda. Thomas Collins made the motion to approve the agenda with amendment of adding Grocery Store under Old Business, elect new officers under new business and to move Yearly Performance Incentive to executive session. Seconded by Dennis Kelly, the vote was unanimous.

Approval of Minutes:

Chairman Richard Murphy called for a motion to approve the regular meeting minutes from November 3, 2022, meeting. Broadus Williams made the motion, seconded by Thomas Collins, and the vote was unanimous.

Welcome:

The board welcomes the new Administrative Assistant Crystal Golden.

Guests:

The Board welcomed the guests in attendance.

Old Business:

Grocery Store Prospect:

Broadus Williams told the group about a prospect who may be interested in locating Roberta. He is current the owner of My Store (grocery) in Macon, GA.

Business Center Roof:

The business center roof repair bids were tabled by the board at the September 22, 2022, meeting. The board discussed numerous practical solutions to resolve the roofing issues. The board would like to know the cost of individual power sources for each tenant and relocating the main control panel. Tisa Horton, Executive Director, will bring the information back at the next board meeting to discuss what actions will need to be taken.

Wing D HVAC:

Executive Director Tisa Horton presented the following estimates:

1. Roberta Propane for \$6,324.80 to install a propane tank.
2. Fort Valley Utilities for \$5,525.00 to install gas lines to the exit HVAC units.
3. Hill Heating & Cool for \$8,300.00 to replace one 3-ton gas pack HVAC units on Wing D. There are a total of five units on Wing D. Three of those units are on the right side of the wing and two on the left side of the wing. Two of the units on the right side of the wing need repair.

After the board discussion, Chairman Richard Murphy called for a motion. Thomas Collins made a motion to table until the board consults legal counsel, seconded by Broadus Williams, and the vote was unanimous.

New Business:

Economic Development Strategic Plan Meeting Update:

Meeting held with Darrel Moore of Rural Development Institute and other stakeholders.

Update regarding economic development strategic plans.

City, County, and Crawford County Development Authority need to work on an Incentive package.

- Existing Data Review
- Identify Target Industry Sectors
- Create an Incentive Plan or Strategy
- Dedicated Millage Rate for Economic Development (funding sources)
- GRAD Certified Site or Park
- Second Industrial Park

- Main Street/Downtown Program
- Retail Recruitment
- Entrepreneurship and Small Business Development
- GICH

USDA Rural Business Development Grant (RBDG):

The Executive Director, Tisa Horton, presented the board information regarding the USDA (RBDG) grant. It will be a joint grant with seven to eight other RDI communities (Dawson, Twiggs, Bacon, Mitchell, Worth, Seminole and Crawford) applying for the grant. The grant secures resources to support retail product development and recruitment in our community. We expect to apply for approximately \$25,000 per community. Tisa would like the board to commit to contributing \$1,500 as an overall match to the grant. The application deadline for applying is February 13, 2023. Thomas Collins made a motion to apply for the USDA (RBDG) grant and commit to the \$1,500 contribution as an overall match, seconded by Dennis Kelly, and the vote was unanimous.

Election of 2023 Officers:

Officers will take office as of January 1st, 2023. Officers: Chairman, Vice Chairman, Secretary, Treasure. The Authority By Laws allow the authority to appoint a staff member as secretary.

Chairman Richard Murphy open the floor for nomination for Chairman: Thomas Collins nominated himself and Richard Murphy nominated Adriane Romeo. Chairman Murphy called for a motion to close the nomination and Thomas Collins made the motion, seconded by Broadus Williams. Chairman Murphy called for the vote of Thomas Collins as the 2023 Chairman by the sign of hands and there were four votes for Thomas Collins. Chairman Murphy called for the vote of Adriane Romeo as the 2023 Chairman by the sign of hands and there were two votes. Thomas Collins is the 2023 Chairman by the vote of four to Adriane Romeo vote of two. **2023 Chairman Thomas Collins**

Chairman Richard Murphy open the floor for nomination for Vice Chairman: Adriane Romeo nominated Denis Kelly and there was no other nomination. Chairman Murphy called for a motion to close the nomination and Thomas Collins made the motion, seconded by Broadus Williams. Chairman Murphy called for a motion to accept Dennis Kelly as Vice Chairman by acclamation. Thomas Collins made the motion, seconded by Broadus Williams and the vote was unanimous. **2023 Vice Chairman Dennis Kelly**

Chairman Richard Murphy open the floor for nomination for Treasure: Diane Griffin nominated Adriane Romeo and there was no other nomination. Chairman Murphy called for a motion to close the nomination and Broadus Williams made the motion, seconded by Diane Griffin. Chairman Murphy called for a motion to accept Adriane Romeo as the treasure by acclamation. Broadus Williams made the motion, seconded by Diane Griffin. **2023 Treasure Adriane Romeo**

Chairman Richard Murphy open the floor for nomination for Secretary: Broadus Williams nominated Crystal Golden and there was no other nomination. Chairman Murphy called for a motion to close the nomination and Broadus Williams made the motion, seconded by Thomas Collins. Chairman Murphy called for a motion to accept Crystal Golden as the secretary by acclamation. Broadus Williams made the motion, seconded by Adriane Romeo. **2023 Secretary Crystal Golden**

Holy Pie Pizzeria Roberta Proposal

Owner of Holy Pie Pizzeria Roberta, Jake Watson presented his proposal to purchase the property of 254/256 Wright Ave.

Financials

Executive Session:

Chairman Richard Murphy called for a motion to enter Executive Session for real estate and personnel. Thomas Collins made a motion to go into Executive Session allowing County Commissioner Jackie McCown to stay and participate in the executive session, seconded by Adriane Romeo, the vote was unanimous.

Chairman Richard Murphy called for a motion to return open session. Thomas Collins made the motion for the board to return to open session, seconded by Adriane Romeo and the vote was unanimous.

Chairman Richard Murphy called for a motion. Adriane Romeo made a motion not to move forward with the sale of real estate property of 254/256 Wright Ave at this time, seconded by Thomas Collins and the vote was unanimous.

Chairman Richard Murphy called for a motion to approve the yearly performance incentive for Crawford County Development Authority personnel. Broadus Williams made a motion to approve, seconded by Thomas Collins the vote was unanimous.

Tisa Horton, Executive Director \$500
Vanessa Rumph, Janitorial Attendant \$250
Crystal Golden, Administrative Assistant \$250

Announcements:

Crawford County Bicentennial Celebration scheduled for Sunday, December 4, 2022 – Saturday, December 10, 2022.

Adjournment:

With no further business to discuss, Chairman Richard Murphy called for a motion to adjourn the meeting. Broadus Williams made the motion, seconded by Adriane Romeo and the vote was unanimous. The meeting adjourned at 7:54pm.