

**MINUTES** of The Development Authority of Crawford County held Thursday December 2, 2021, at The Development Authority of Crawford County, Conference Room; 1011 Hwy 341 N. Roberta, GA 31078.

**MEMBERS PRESENT:**

Charles "Hill" Bentley  
Dennis Kelly  
Martha McAfee  
Broadus Williams  
Richard Murphy  
Diane Griffin

**MEMBERS ABSENT:**

Todd Jones

**OTHERS PRESENT:**

Tisa Horton  
Lesley McNary  
Jackie McCowen  
Jake Watson  
Katelyn Jennings

**Call to Order:**

The meeting was called to order by Chairman Charles "Hill" Bentley at 6:00 p.m.

**Pledge of Allegiance**

**Invocation:**

Given by Chairman Bentley

**Standard Order of Business**

**Approval of Agenda:**

Chairman Bentley called for a motion for approval of agenda. Broadus Williams made the motion, seconded by Dennis Kelly and the vote was unanimous.

**Approval of Minutes:**

Chairman Bentley called for a motion to approve the regular session minutes from November 4, 2021, Richard Murphy made the motion, seconded by Broadus Williams and the vote was unanimous.

Chairman Bentley called for a motion to approve the executive session minutes from November 4, 2021, Richard Murphy made the motion, seconded by Broadus Williams and the vote was unanimous.

## **Old Business:**

### **Banking**

Banking was table for next meeting due to clarification of Board Member status.

## **New Business:**

### **Chuck Langford**

Mr. Langford addressed the board, requesting an offer to grade lot off Hwy 80 property 7.39 acres for return of fill dirt. Mr. Langford stated he will need all the dirt from the property and the grading will include erosion control, stormwater runoff with a slight slope. Mr. Kelly mentioned he had tons of clay dirt and Mr. Langford said that is exactly what he needs.

Chairman Bentley asked Jake Watson from Planning & Zoning speak with the board about erosion control. Mr. Watson stated that the state does require a land disturbing permit, now in this case it will be a notice of intent because we do not know what going onto the site. Once the land is disturbed, the Authority will need to take precautionary measurements like silt fencing around the perimeter, grassing and strawing. Environmental Protection Division (EPD) oversees the permit process, and the fees will be based on the number of acres \$40 to \$80 of doing a notice of intent to level the lot. Timing with the streamline of the process and how fast Mr. Langford need the dirt.

With discussion of the permit process timing, what type and how much dirt Mr. Langford will need, he decided to use the clay dirt from Mr. Kelly.

Mr. Watson added once the permit is obtained it has a 5-year shelf life. Chairman Bentley suggested the Authority should obtain the permit for future and called for a motion. Dennis Kelly made a motion of the Development Authority to obtain permit from EPD, seconded by Richard Murphy, Martha McAfee opposed, and the motion passed 5 to 1 vote.

### **Roof Bids**

There were 2 bids for Roofing Replace of the entire "C" Hall from Ken Smith and Choice Roofing. Ken Smith bid was in the amount of \$43,890 and Choice Roofing in the amount of \$37,700. Chairman Bentley called for a motion and Martha McAfee made the motion for Choice Roofing, seconded by Dennis Kelly and the vote was unanimous.

Director Lesley McNary explained to the board that the roof repair job will need to be readvertise as Roof Replace Bid because the location of the leak cannot be repatched but instead will need an entire new roof on "C" Hall. Chairman Bentley recommended to advertise as roofing bids and table for the Development Authority next board meeting after bids advertisement.

## **Yearly Performance Incentive**

Executive Director Lesley McNary requesting for yearly performance incentive for 4 staff members of \$250 at the end of the year. Chairman Bentley called for a motion and Martha McAfee made the motion seconded by Dennis Kelly and the vote was unanimous.

### **Election of 2022 Officers**

Officers will take office as of January 1<sup>st</sup>, 2022. Officers: Chairman, Vice Chairman, Secretary, Treasurer  
The Authority By Laws allow the authority to appoint a staff member as secretary.

Chairman Bentley open the floor for nomination for Chair: Diane Griffin nominated Richard Murphy and no other nomination. Chairman Bentley called for a motion to close the nomination and Martha McAfee made the motion, seconded by Broadus Williams. Chairman Bentley called for a motion to accept Richard Murphy as Chairman by acclamation. Diane Griffin made the motion, seconded by Martha McAfee and the vote was unanimous. **2022 Chairman, Richard Murphy.**

Chairman Bentley open the floor for nomination for Vice Chairman: Broadus Williams nominated Dennis Kelly and no other nomination. Chairman Bentley called for a motion to close the nomination and Martha McAfee made the motion, seconded by Broadus Williams. Chairman Bentley called for a motion to accept by acclamation. Martha McAfee made the motion, seconded by Broadus Williams and the vote was unanimous. **2022 Vice Chairman, Dennis Kelly.**

Chairman Bentley open the floor for nomination to continue Lesley McNary as secretary. Martha McAfee made the motion, seconded by Dennis Kelly and vote was unanimous. **2022 Secretary Lesley McNary.**

Chairman Bentley open the floor for nomination for Treasurer: Broadus Williams nominated Diane Griffin and no other nomination. Chairman Bentley called for a motion to close the nomination and Martha McAfee made the motion, seconded by Broadus Williams. Chairman Bentley called for a motion to accept by acclamation. Martha McAfee made the motion, seconded by Richard Murphy and the vote was unanimous. **2022 Treasurer, Diane Griffin.**

### **Executive Session**

Chairman Bentley called for a motion to enter Executive Session to discuss legal and personnel. Dennis Kelly made the motion, seconded by Diane Griffin and the vote was unanimous.

At 6:57 p.m. the board returned to open session and Chairman Bentley called for a motion to pursue Revolving Loan Fund to Dickey Farm in the amount of \$150,000. Dennis Kelly made motion, seconded by Broadus Williams and the vote was unanimous.

### **Announcements**

#### **Adjournment**

With no further business to discuss, Chairman Bentley called for a motion to adjourn the meeting, Martha McAfee made the motion, seconded by Diane Griffin and the vote was unanimous, meeting adjourned @ 7:02 p.m.