

MINUTES of The Development Authority of Crawford County held, Thursday January 7, 2021 at 6:00 PM at The Development Authority of Crawford County, Conference Room; 1011 Hwy. 341 N. Roberta, GA 31078

MEMBERS Present:

Charles "Hill" Bentley
Martha McAfee
Richard Murphy
Charles Westberry

MEMBERS Absent:

Arthur Bentley
Brenda Carroll
Josh Lewis

OTHERS Present:

Katelyn Jennings
Lesley McNary

Call to Order:

The meeting was called to order by Vice-Chairman Charles "Hill" Bentley at 6:07 PM

Pledge of Allegiance

Invocation:

Given by Richard Murphy

After the Invocation Vice-Chairman Bentley called for a motion to move the election of 2021 Board Members under "New Business" to the top of the agenda so that the new Chairman could preside over the meeting. Martha McAfee made the motion; Richard Murphy seconded the motion and the vote was unanimous.

Election of Board Members: Vice-Chairman Bentley called for a motion to elect the Chairman. Richard Murphy made the motion to appoint Vice-Chairman Bentley to Chairman, Martha McAfee seconded the motion and Charles Westberry voted affirmatively and the vote was unanimous.

Chairman Bentley called for a motion to elect Richard Murphy as Vice-Chairman, Martha McAfee made the motion Charles Westberry seconded the motion and the vote was unanimous.

Chairman Bentley called for a motion to elect Martha McAfee as Treasurer, Richard Murphy made the motion, Charles Westberry seconded the motion and the vote was unanimous.

Standard Order of Business

Approval of Agenda- Chairman Bentley called for a motion to approve the agenda. Martha McAfee made the motion; Richard Murphy seconded the motion, Charles Westberry vote affirmatively, and the vote was unanimous.

Approval of Minutes- Chairman Bentley called for a motion to approve the minutes of December 3, 2020, (regular meeting and Executive Session) and the Called Meeting minutes of December 23, 2020 Martha McAfee made the motion, Richard Murphy seconded the motion, Charles Westberry voted affirmatively and the vote was unanimous.

Old Business

575 Industrial Park Rd. Lesley McNary shared with the board that the sales contract between the Development Authority and Southeastern Restoration in the amount of 162,500 had been signed and accepted by all parties. In addition to the purchase of the 575 building the company would also like to purchase 2 acres to the North adjacent to the 575 property as well as 3 acres to the South. The board discussed the project, the land and the jobs associated with the project which is slated to be 5-7 full time jobs. The board asked McNary to reach out to Art Barry to get more of an understanding as to what the company plans to use the land for before they commit to any sale.

Banking- Lesley McNary informed the board that all accounts except for Flint Energies were now switched to the new BB&T checking account. A check representing the balance from Georgia Community Bank will be prepared and ready to sign at the February Development Authority meeting and once those funds are deposited to BB&T a transfer of 275,000 to Georgia Fund One will occur.

New Business

By-laws- all board members received a copy of the current by-laws of the Development Authority and Chairman Bentley asked each board member to review the by-laws before the next board meeting so that recommendations for changes can be discussed. If changes are to be made the MGRC will assist with those changes.

Project Updates- Lesley McNary updated the board as to the progress of current projects.

Financial Review- Lesley McNary stated that the Development Authority was in good shape financially, the audit is complete and the Development Authority will receive a complete copy of the audit once the Commissioners have reviewed it, tentatively the Commissioners will review the audit at their first February meeting and then share the results with the Development Authority. McNary asked the board to consider a pay raise for Vanessa Rumph who cleans the building, she currently earns 9.00 per hour. After some discussion of pay and job duties, Chairman Bentley called for a motion to increase her rate of pay to 11.00 per hour, Martha McAfee made the motion, Richard Murphy seconded the motion and Charles Westberry voted affirmatively and the vote was unanimous. The pay rate of 11.00 will be effective with the next pay roll date.

Grant application- Lesley McNary asked that the board consider applying for a grant through the MGRC to update the heating & air systems as well as the plumbing in the business center. Previously, the Authority had applied but funds for the year had already been depleted. Chairman Bentley called for a

motion to approve Lesley to apply for grant funds, Richard Murphy made the motion, Martha McAfee seconded the motion and Charles Westberry voted affirmatively and the vote was unanimous.

Year-end review (RLF request)- Lesley McNary asked the board to consider requesting funds in the amount of 35,000 from the county's RLF to pay for the repairs and awning replacement at the 640 Warehouse leased by Olin. The RLF balance as of this meeting is \$126,661.37, the board's request would be for 35,000 at 3% with a 36-month repayment. After a brief discussion Chairman, Bentley called for a motion to request a 35,000 loan from the county's RLF. Martha McAfee made the motion; Richard Murphy seconded the motion and the vote was unanimous. McNary will attend the Commissioner's January 19, 2021 meeting to formally make the authority's request.

Announcements- none

Adjournment- With no other business to discuss Chairman Bentley called for a motion to adjourn, Martha McAfee made the motion, Richard Murphy seconded the motion, Charles Westberry vote affirmatively, and the meeting adjourned at 7:15 p.m.