

MINUTES

MINUTES of the Development Authority of Crawford County held July 06, 2017 at 6:00 PM at the Crawford County Business Development Center; 1011 Hwy 341 North, Roberta, Georgia.

MEMBERS Present:

Charles Westberry-Chairman
Brenda Carroll
Jay Andrews-(Late)

Roy Shepard-Vice Chairman
James Marshall

Office Manager- Suzi Scott

Ex-officio:

Paul Chapman-Chair, County Commissioner
Becky Smith- Mayor, City of Roberta

Guests:

Linda Reynolds- The Georgia Post, Johnny, Peggy and Josiah Searcy, Chan Evans and Mark Humphrey

1. Call to Order:

A. The meeting was called to order by the Chairman at 6:08 pm.

B. Invocation- Roy Shepard

2. Standard Order of Business:

A. Approval of Agenda- The Chairman asked for a motion to accept the Agenda with additions of Old Business -Updated Land Clearing of 271, 281, and 285 West Crusselle Street, Roberta, GA., New Business- Howard Harper, Executive Session- Howard Harper, Roy Shepard made the motion, Brenda Carroll seconded. Passed unanimously.

B. There were no corrections to the minutes of June 01, 2017 regular meeting, they were unanimously approved on motion by Brenda Carroll seconded by Roy Shepard.

3.Old Business:

A. Board Member Brenda Carroll asked that the board review the invoice from the Development Authority Attorney, Vaughn, Wright & Boyer so the office can bill the responsible parties. Chairman Westberry asked that this be tabled and addressed after the charges are reviewed.

B. Board Member Brenda Carroll advised the board that after speaking with several insurance companies concerning the trees hanging over the fence line at the adjacent side of the property, that they are the responsibility of the

property owner on the adjacent property. She stated it is against the law to have county equipment on private property. If the tree falls it would be considered an act of God if the tree is healthy and therefore the Development Authority would not be responsible. The landowner has the right to cut the limbs off their side of the fence. Vice Chairman Roy Shepard asked what the cost would be to remove the trees, Brenda Carroll stated that the Development Authority had only received one bid and the total cost to remove the trees entirely and clear the fence line would be \$8500. Paul Chapman made the motion that the Development Authority Attorney write a letter stating these facts to the adjacent property owner. Motion was approved unanimously and seconded by Roy Shepard.

C. Suzi Scott Office Manager advised the board that the Land Disturbance Permit (LDP) needs to be completed prior to the land clearing or demolition of the houses. Chairman Westberry asked that this item be tabled until the bids for land clearing have been received and a contract has been awarded. The LDP application will need the contractor information prior to submission.

D. Chairman Westberry advised the board that there weren't any bids received for the removal of the houses located at 271, 281, and 285 West Crusselle Street, Roberta, GA. Westberry stated that the houses would need to be demolished and a new ad would need to be published in The Georgia Post and ran for two additional weeks, to include demolition of the three houses as well as land clearing of said property. Board Member James Marshall advised the board and the guests of the Land Clearing Specifications and the updated wording for the new ad.

4.Executive Session:

On a motion made by Jay Andrews and seconded by Roy Shepard the board entered into Executive Session at 7:10 pm for the purpose of discussing real estate.

5.Executive Session Exit:

Motion made by Roy Shepard and seconded by Brenda Carroll the board exited Executive Session at 7:51 pm

- A. The board discussed keeping the Development Authority building and making adjustments to accommodate Bradbury Logistics & Services LLC. The discussion has been tabled until the company principles come and make their presentation.
- B. The board discussed the real estate listing for the Incubator with Coldwell Banker.

6. Committee Reports:

A. Finance/Budget- Brenda Carroll advised the board that the account for Georgia Fund 1 has been set up and asked the board how much they would like

to be transferred, the initial \$300,000 is not available any longer due to the purchase of property located at 271, 281, and 285 West Crusselle Street, Roberta, GA. Paul Chapman made the motion to transfer \$270,000 from the money market account and seconded by Roy Shepard, passed unanimously.

B. Maintenance Committee- Brenda Carroll advised the board that there was only one bid received for the LAT building and Brewer Industrial bid at \$1,950, motion was made by Brenda Carroll and seconded by Jay Andrews to have Brewer Industrial repair the roof, passed unanimously. Brenda Carroll stated the roof was leaking in one of the Headstart classrooms and would like Brewer Industrial to look at that one as well. The sink in another classroom needs to have a professional plumber come and look at the pipe as it is broken behind the wall and Gilbert is not able to access. Paul Chapman stated that Sellers Plumbing in Fort Valley would be a good company to call. James Marshall and Brenda Carroll recommended that we call Lynn Chancey plumbing so there would be at least two companies bidding on the plumbing repairs.

C. Lease Committee- Suzi Scott advised the Board that a current tenant Misty Mountain would like to rent an additional room and needed to know the cost. Brenda Carroll stated that the room costs \$200 per month. Jay Andrews made the motion to rent an additional room at \$200 per month to Misty Mountain Inc. and seconded by Paul Chapman, passed unanimously.

6. Announcements:

Chairman Westberry advised the board that the fence was in need of repair at the Aramark building in the Industrial Park, he showed the board a picture of the trucks parking against the fence and causing damage. He advised that the picture be emailed to the manager and a quote for fence repairs as well as placement of parking blocks or barriers. The board discussed that Aramark should pay for the damages due to their trucks causing the damage.

7. Adjourn:

Motion to adjourn was made by Roy Shepard, Jay Andrews made second. Passed unanimously.

8. Adjournment:

Meeting was adjourned at 8:08 PM