

# MINUTES

**MINUTES** of the Development Authority of Crawford County held May 04, 2017 at 6:00 PM at the Crawford County Business Development Center; 1011 Hwy 341 North, Roberta, Georgia.

## **MEMBERS Present:**

Charles Westberry-Chairman  
Brenda Carroll  
Arthur Bentley  
Robert Mattox

Roy Shepard-Vice Chairman  
James Marshall  
Jay Andrews

Office Manager- Suzi Scott

## **Ex-officio:**

Paul Chapman-Chair, County Commissioners  
Becky Smith- Mayor of Roberta

Guests: Tom Kempton, Helen Hunt, Greg Person- Century 21 Real Estate, Patricia & Gary Lucas- Property Owners, Mary Corbin, Art Barry- Coldwell Banker, Patti Temple- RCCCCOC, Mr. & Mrs. James Richardson- Custom Wood.

## **1. Call To Order:**

A. The meeting was called to order by Chairman at 6:02 pm.

B. Invocation- James Marshall

## **2. Standard Order of Business:**

A. Approval of Agenda- the Chairman asked for a motion to accept the Agenda as presented, Roy Shepard made the motion, James Marshall seconded. Passed unanimously.

B. There were no corrections to the minutes of April 06, 2017 regular meeting, they were unanimously approved on motion by Brenda Carroll seconded by Jay Andrews.

There were no corrections to the minutes of April 06, 2017 Executive Session, they were unanimously approved on a motion by Roy Shepard seconded by James Marshall, Passed unanimously.

There was one correction to Minutes of April 26, 2017 Called Meeting, changing Roy Shepard's name to Johnnie Colbert, Roy was not in attendance, Motion was made by Brenda Carroll seconded by Jay Andrews, Passed unanimously.

## **3. New Business:**

A. Patti Temple approached the board with a request for the board to approve the joint purchase of additional brochures that are given out at various visitor centers. After discussion the board decided to table the request until the corrections and updates are made. Patti also asked the board about purchasing an ad in the newspaper to support the Jug fest and the graduates, the board did not agree at this time.

B. James Richardson from Custom Wood came before the board to ask about his lease and his current balance, Chairman Westberry stated this matter needed to be brought before the lease committee and then brought back before the board.

C. Fort Valley Utility Commission sent out letters to all its commercial customers asking them to purchase an excess flow valve, after little discussion the board decided it was not necessary at this time.

#### **4. Committee Reports:**

A. Finance/Budget- Board Member Brenda Carroll stated that the office is in need of a new all in one printer, Chairman Westberry stated the office could spend up to \$500 on office supplies.

B. Maintenance Committee- Trees located on the north side of the property need trimming, Vice Chairman Roy Shepard stated he could get in contact with Bobby Skinner and get a quote, and Chairman Westberry asked that the office call Johnny Searcy and get a quote.

#### **5. Executive Session:**

On a motion made by Robert Mattox, seconded by Jay Andrews the board voted unanimously to enter Executive Session for the purpose of discussing real estate.

#### **6. Executive Session Exit:**

Motion made by Brenda Carroll seconded by Jay Andrews and voted unanimously the board exited Executive Session.

- A. On a motion by Arthur Bentley and seconded by Jay Andrews, the board voted unanimously to enter into a two-year contract listing the Business Center and property located at 1011 Hwy 341 North, with Arthur Barry representative from Coldwell Banker for \$450,000.
- B. Tom Kempton presented the board with a signed contract from Patricia Lucas for \$85,000. Chairman Westberry stated the clause that both pieces of property must close at the same time in order for the transaction to be completed needed added to the contract. All parties agreed and initialed the hand-written clause.
- C. Chairman Westberry informed the board that Justice products decided not to use the 300K EDA funding that was discussed at the previous meeting.

**7. Adjourn:**

Motion to adjourn was made by Brenda Carroll, Roy Shepard made second.  
Passed unanimously.

**8. Adjournment:**

Meeting was adjourned at 8:41 PM